

## Baldragon Academy

Mr H McAninch – Headteacher  
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Telephone: 01382 436170



email – [baldragon@dundee.gov.uk](mailto:baldragon@dundee.gov.uk)  
website – [www.baldragon.ea.dundee.gov.uk](http://www.baldragon.ea.dundee.gov.uk)  
twitter – @BaldragonAcad & @Baldragon\_HT

### Remote Learning Portal:

<https://sites.google.com/dd.glow.scot/baldragonacademyrlp>

Dear Parent/Carer,

As you are aware SQA results were shared nationally on 4<sup>th</sup> August for the 2020 session. If your child feels the grades they received were not as expected or as they would need to progress, it may be possible to raise an appeal through the school. This letter will provide you the detail you require in gaining further support.

### **What do you do if you feel your grades are not as high as you had hoped?**

This year the SQA have changed the Post-Result service in light of the alternative certification model for 2020. This process is known this year as **Post-Certification Review**.

### **What is it?**

It involves a review of candidate evidence by SQA Examiners, including any completed coursework components that were submitted in March before school closure, for any eligible candidate or group of candidates identified by the school.

### **Who is eligible?**

As you are aware teachers were asked to submit an estimate grade for each pupil taking account of a wide range of assessment evidence, including pupils' work throughout the year prior to lockdown, (not just pupils' results in earlier Prelim Examinations) but also considering assessment evidence and attainment data which shows any improvement by learners following Prelim Examinations.

**The SQA have stated that a candidate is eligible for review only when they have been awarded a lower grade than the grade estimated by their school.** If the final grade that is awarded by the SQA to the candidate is the same or higher than the estimate submitted by the school, then a Post-Certification Review is not possible, and the grade awarded will stand.

The SQA will only accept Post-Certification Requests from the school authorised by the Head of Centre (Mr McAninch). **Pupils or Parents/Carers cannot do this directly with SQA.**

Consent must be obtained, in writing, from **the pupil for a Post-Certification Request to be made** as grades can go **up, down or remain the same.**

### **There are 2 types of reviews - a priority review and a non-priority review.**

Priority reviews are only for candidates with a conditional university or college offer which is on hold. They have an earlier deadline. SQA will contact UCAS directly with any change to the award.



## Post-Certification Process

**(The process is the same for both types of reviews, but deadlines are different)**

### Priority Review

Only for candidates with a conditional university or college offer which is on hold

- Ms Spence & Mrs Ross will review results and collate a list of pupils who have been awarded a grade lower than their estimate. This will be discussed with the subject PT, once this consultation has taken place, we will contact Parents/Carers via group call prior to raising an appeal.
- Your response to the group call message will be taken as authorisation to proceed with the appeal or not.
- If appeals are being requested pupils are to make contact with the school office on the Baldragon e-mail address [baldragon@dundee.gov.uk](mailto:baldragon@dundee.gov.uk) . This will then be passed onto Ms Spence and Mrs Ross (DHT & SQA Coordinator), by the end of **Tuesday 11<sup>th</sup> August 2020** to request Post-Certification Review.
- Ms Spence & Mrs Ross will check criteria- if the pupil has received an award higher or the same as the estimate there will be no review as they do not meet the criteria identified by SQA. If this is the case, you will not be contacted further regarding any appeal.
- If the pupil has received an award lower than the estimate, we will liaise with the subject PT about the request.
- We will then discuss the request with Mr McAninch (Head Teacher) to ensure it meets the SQA Criteria for an appeal.
- If agreed, we will make contact explaining that their request has been approved.
- Pupil will have to confirm via tear off slip or by email that they are aware that SQA will share the outcome of their post-certification review with UCAS and/or the institution to which they have applied to allow their application to progress and also the 3 possible outcomes:-
  1. Agree with the original school estimate and upgrade the candidate result (higher grade awarded than on certificate)
  2. Disagree with the original school estimate and confirm the grade awarded by SQA (no change to grade awarded).
  3. Disagree with both the original school estimate and the original grade awarded by SQA and apply an alternative, lower grade (lower grade awarded than on certificate).
- We will enter the Priority Review request by deadline of **Friday 14<sup>th</sup> August**. Once the Post-Certification Process has been completed by the SQA We will contact each pupil/ parent to share the outcome of the review.

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### Non- Priority Reviews

Non-Priority Reviews will have the same process as above but will have the following deadlines:-

- Pupils to make contact with school office, by email, by end of by **Friday 14<sup>th</sup> August**.
- We will enter the Request with SQA by **Friday 21<sup>st</sup> August**. Once the Post-Certification Process has been completed by the SQA We will contact each pupil/ parent to share the outcome of the review.

**The deadlines set above are not negotiable as they are set to meet SQA Deadlines. Failure to meet these deadlines will result in the request not being submitted.**

We are aware some contact has already been made via school office or via PT Guidance, should parents/carers/pupils wish to make an appeal please follow the instructions above even if contact has previously been made. If you have already made contact with the school office, we will accept this as your authorisation to proceed and we will be in touch once consultation has taken place as per the process detailed in this letter.

Thank you for your patience and continued support,

Kind regards,

Mrs Hayley Ross  
Depute Head Teacher & SQA Co-Ordinator