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04 February 2022

Dear Parent/Guardian

In follow up to the letter issued earlier this week <u>Targeted Parents Evening</u> the School Cloud appointment system is now available to all S4-S6 to arrange a specific appointment that has not been targeted.

**Targeted appointments** are now allocated to you and the subject teacher by our admin team, with the exception of those currently on waiting lists.

There are targeted young people on waiting lists so I cannot stress enough the importance of logging into school cloud and cancelling/re-arranging your appointments if you do not wish to or are not able to attend. If you do not cancel you are taking an appointment away from a family who need it.

The appointment system will close at midnight on Monday 7<sup>th</sup> February 2022. Should you have any issues please do not hesitate to get in touch.

Yours sincerely

Mrs H Ross Depute Head Teacher