



Dear Parent/Carer

We are currently in the process of introducing a brand-new Library Management system for our school library at Baldragon Academy. This is an exciting new venture for us and very soon pupils, and indeed parents and carers, will be able to access the catalogue at school and home, seeing what books we have, reserve items, write reviews and much more. This also supports our school priorities and our continued focus on literacy for learning, encouraging pupils with online access and the ability to access their learning not just in school but also at home. To support this move pupil's information will be stored in the library's electronic system allowing your child to borrow items efficiently through the use of the online catalogue which can be accessed as soon as they have received their login details. The information required to be copied over is currently stored in our internal school system. The key information, **including Pupil Name, Date of Birth, Gender, Year Group and Registration class** will then facilitate items to be reserved and recorded safely and efficiently whilst being stored securely in the new Library Management system.

Should you not wish for your child's key information (as outlined above) to be copied to the new system there is an option to opt out for your child if you wish, however, this would restrict their online access and ability to borrow items from the library. If you would like to opt out, please reply to the Groupcall message by Monday 15th April and we will amend the records as necessary. Please note, if we do not hear from you by Monday 22nd April, we will assume that you are happy for your child's details to be copied to the new system and upload these to our new Library Management system. Thank you in advance for your support.

Kind regards

Mrs M Duley

Librarian

Baldragon Academy

If you have trouble understanding English please contact the address below

اگر آپ کو انگریزی سمجھنے میں مشکل پیش آتی ہے تو براہ مہربانی نیچے درج پتے پر رابطہ کریں:

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇੰਗلیش سمجھنے ਵਿੱਚ کٹھنایا ہونے کا خیال ہے تو براہ مہربانی نیچے درج پتے پر رابطہ کریں۔
Jeżeli masz trudności w zrozumieniu języka angielskiego, skontaktuj się na poniżej podany adres:

如果你對英語理解有困難，請聯絡以下地址:

Dundee Translation & Interpretation Service, Mitchell Street Centre, Mitchell Street, Dundee DD2 2LJ.
Tel: 01382 435825 Fax: 01382 435805

For information about Dundee City Council visit our website - www.dundee.gov.uk

